

A meeting of **Blakeney Parish Council** will take place on **Tuesday 4th June 2024** in **The Parish Office/Parish Room.**

All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.

Tracey Bayfield

Mrs Tracey Bayfield (PSLCC)
Clerk of the Council
29th May 2024

AGENDA

1. To receive & consider Apologies for Absence.

2. To receive & consider Declarations of Interest or requests for dispensations from members – *(Under the ‘Code of Conduct’, members must declare any disclosable **Pecuniary Interests, and must state the precise nature of the interest.** If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest, it must be stated** and they may take part in the discussion and voting.)*

3. Minutes - To receive & confirm the minutes of;

- Annual General Meeting (AGM) held on Tuesday 7th May 2024.
- The Full Council Meeting held on Tuesday 7th May 2024.

4. Chairman’s Announcements.

5. Reports from County & District Councillors;

5.1. *County Councillor* – Michael Dalby.

5.2. *District Councillor* – Victoria Holliday.

6. Open Public Session – to allow members of the public and councillors with prejudicial interests to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*

7. Planning Items – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building & Appeals.

(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)

Decisions must now also be made in accordance with the policies in the Blakeney Neighbourhood Plan and wider Development Plan, unless material considerations indicate otherwise.

(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will

be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website alongside said agenda.)

7.1. **PF/24/0906** – Proposal; Two/single storey rear extension to dwelling and front porch extension at, **Marigold, 61 New Road, Blakeney.**

7.2. **LA/24/0946** – Proposal; Internal and external alterations to facilitate conversion of roof space to hotel guest suites, replacement of windows and a new staircase extension at, **Blakeney Hotel, The Quay, Blakeney.**

7.3. **LA/24/0823 & PF/24/1028** – Proposal; Internal and external works including replacement windows, chimney removal and internal alterations, retention of works already carried out, plus replacement windows, installation of new windows and removal of chimney (part retrospective) at, **Flat 3, Quay House, 5 The Quay, Blakeney.**

8. FINANCE

8.1. To agree the **Accounts** to be paid.

8.2. To receive **Clerk/RFO Report.**

8.3. To consider appealing against the NNDC **Business Rates** for Office, Store, Public Convenience & Premises.

8.4. To consider quote for gutter soakaway on **Parish Room (Scout Hut).**

8.5. To consider **Asset Register** for 2024/25, insurable figures in particular.

9. Written Reports from Representatives on Other Committees/Groups which have met recently if applicable.

9.1. **Blakeney Surgery** – Cllr Nigel Sutcliffe.

10. COUNCILLORS QUESTIONS – Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting – None received at time of print.

11. CORRESPONDENCE –

11.1. To consider the following two resolutions with regard **The Blakeney War Memorial Cottages Charity;**

i) Blakeney Parish Council **relinquish their role as ‘the Trustee’** of the Blakeney War Memorial Cottages Charity, in favour of Blakeney War Memorial Cottages Charity being duly appointed as ‘the Trustee’ of the Charity, subject to administrative and regulatory amendments being approved by the Charity Commission.

- ii) Blakeney Parish Council **relinquish their role of Custodian Trustee** of the War Memorial Cottages in favour of the Official Custodian of Charities being duly confirmed as Custodian Trustees of the Charity.
- 11.2. *To consider* the draft tendering documents for the three **Trading Sites** ahead of the impending advertising period.
- 11.3. *To consider* future of the **Parish Room** based on its current usage and condition.
- 11.4. *To consider* the response from the **Blakeney Village Hall Trust**.
- 11.5. *To consider* the erosion of the east side of the Quay, which is affecting the **Carnser Car Park** and thoughts to any remedial/preventative action which could be considered.
- 11.6. *To consider* making all individual **Councillors email addresses** a .gov.uk as per the JPAG recommendation.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

PF/24/0750 – Sea Grass, Saxlingham Road, Blakeney – Granted.

Meeting closed.

**Next Full Council Meeting
Tuesday 2nd July 2024 at 7.00pm
in The Parish Office/Parish Room**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.
(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)