

BLAKENEY PARISH COUNCIL - NOTICE

There will be a meeting of the '**Finance & Governance Committee**' on **Wednesday 24th July 2024** commencing not earlier than at 7:30pm in The Parish Office.
All Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield - Clerk to the Council
(19th July 2024)

AGENDA

1. To receive & consider **Apologies for Absence**.

2. To receive **Declarations of Interest** from members.

Under the 'Code of Conduct', members must declare any disclosable Personal or Pecuniary (prejudicial) interests. If a pecuniary interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting.

3. To receive & approve the **Minutes** of the meeting held on:

i) Tuesday 12th December 2023. *(Cllrs have.)*

4. **Open Public Session (maximum of 15 minutes; 3 minutes each).**

5. To receive & consider the following for **2024/25**;

- Quarterly **Internal Audit Report** for Quarter 1
- **Bank Reconciliation Statements/report** for Quarter 1
- **Receipts & Payments** for Quarter 1
- **Income & Expenditure figures** for Quarter 1 against budget variance.
- **Car Park Income** figures to date.
- **Employment Allowance** update.
- **Effectiveness of Internal Audit** – update for purpose of this committee.

6. The next quarterly meeting of the **Finance & Governance Committee** will be confirmed in due course.

Meeting closed.