

Members of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** will meet on **Wednesday 15th January 2025 at 3pm** in The Parish Office.

All committee members are hereby summoned to attend.

Tracey Bayfield

Clerk to Blakeney Parish Council

Dated: 8th January 2025

AGENDA for Wednesday 15th January 2025

1. *To receive* **Apologies for absence.**
2. *To receive* **Declarations of Interest or requests for Dispensations** from any committee member.
3. *To receive & approve* **Minutes** of the Events Committee meeting held on Monday 3rd June 2024.
4. **Open Public Session** if required. (*Maximum of 15 minutes.*)
5. *To recap* on our informal washup meeting after the **2024 Event.**
6. **Bookings for Sunday 17th August 2025** – *To receive, consider/update and confirm* additional information to include our bookings, and stall bookings. (General headings below, we will go into detail and use the previous minutes as an aid.)

Budget – for 2025 P.O.P. events
Music
Big Top/Stage
Entertainment
Dog Show
Food & Drink
P.A. System & Lighting
Trade Stalls
Charity Stalls
Car Boots
Auction of Promises
Publicity
Toilets
First Aid & Event Management
Event Programme/Timings
Car Parking
Site Plan, Risk Assessments & Insurance
Community Awards presentation
Volunteer Event Helpers

7. *To consider* hosting **Bingo in the 'Big Top'** again on the evening of **Saturday 16th August 2025**.

8. *To consider* any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda.

9. *To delegate* the Clerk to make any booking needing to be made ahead of our next meeting.

10. *To agree* **Date of next meeting**.

Meeting closed.