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Minutes of a meeting of the '**Finance & Governance Committee**' which was held on **Wednesday 24th July 2024** at 6:30pm in the Parish Room.

Present:- Rosemary Thew (Chairman), Nigel Sutcliffe, Jenny Girling & Mike Reed.

Did not attend:- 0

1. **Apologies** for absence were accepted from; Iain Wolfe.
2. There were no **Declarations of Interest** from members.
3. **Resolved** that the **Minutes** of the meeting held on Tuesday 12th December 2023 are signed as a true record.
4. **Open Public Session** – None.
5. **Resolved** that having reviewed, we **adopt & note** the following **2024/25** items;
 - Quarterly **Internal Audit Report** for Quarter 1
 - **Bank Reconciliation Statements/report** for Quarter 1
 - **Receipts & Payments** for Quarter 1
 - **Income & Expenditure figures** for Quarter 1 against budget variance.
 - **Car Park Income** figures to date.
 - **Employment Allowance** update.
 - **Effectiveness of Internal Audit** – update for purpose of this committee; claims withdrawn for 2022/23 onwards.
6. The next quarterly meeting of the **Finance & Governance Committee** will be confirmed in due course.

Meeting closed at 7:05pm.

Chairman _____